District Advisory Council Meeting
August 22, 2006
James V. Brown Library Annex

The meeting was called to order at 10:05 a.m. by President Cindy Whitmoyer.

Those attending were:
Melissa Rowse, Montgomery House Library
Pam Ross, Priestly Forsyth Library
Betsy Fordon, Snyder County Library System
Janice Trapp, JVB/NCLD
Mary Sirgey, Mansfield Free Library
Laurie Shear, Potter-Tioga Library System
Carol Roinick, Sullivan County Library
Germaine Weaver, Ross Library, Lock Haven
Matt Kane, Commonwealth Libraries
Sandy Nork, Commonwealth Libraries
Lynda Warner, Bradford County Trustee
Carl W. Askew, Degenstein Community Library
Hal Pratt, Bloomsburg Public Library
Diane Sadler, Bradford County Library System
Charles Ormsbee, NCLD
Alice Zaikoski, Berwick Public Library
Dorothy Coady, Columbia County Traveling Library
Diane Whitaker, Ross Library
Rochelle Graham, JV Brown Library
Tricia Ulmer, NCLD
Kathleen O'Brien Vellam, Union County Library System

The minutes of March 28, 2006 were approved as mailed.

New Business

Matt Kane from Commonwealth Libraries gave an explanation of state aid and local effort. The state aid formula will not be run for 2007. The 2007 standards will have to be met by July 1, 2007. He explained that local effort is all income the library receives minus state and federal monies and the cost of fundraising. The library must spend $5 per capita to receive state aid.

Janice Trapp spoke concerning the job of the second consultant librarian that was voted upon by the DAC. The job opening has been posted in several places. She believes that the new consultant should focus on strategic planning and board training for advocacy.

Sandra Nork from Commonwealth Libraries reported that the ASK HERE PA trial is going well and will be live 24/7 beginning September 6. A new logo will be available to add to the libraries web sites.
Digital repository – the state is still looking for LSTA grants on this topic.
Continuing Education – The PALINET Technology Conference will be held on October 23, 24, and 25. Applications will be sent on the web soon. The 25th will be a good day for public libraries to attend.
The Trustee Institute for 2007 will be late April or early May in Grantville.
Some workshops planned for the spring include How to work with technology, both to keep abreast and plan for change.
A Law for Librarians workshop on October 31 in Harrisburg will cover 1st Amendment activities, CIPA, patron behavior, etc.

Charles Ormsbee discussed the Ask here PA program. The WebPages for district libraries are now on a new server. There are many new tools are available including e-commerce for selling items.Heritage Quest is almost ready to launch, a web site for genealogy research.
Legal Forms will be coming soon.

Tricia Ulmer discussed upcoming fall programs. There are promotional materials for the new databases.
Her e-learning project will have a poster session at PaLA this fall. She is applying for an LSTA grant to do market research throughout the district. Strategic planning is ongoing with several district libraries.Tricia presented her training report for the quarter. There is now a Blog, ncld2.wordpress.com
Upcoming continuing ed programs include:
October 25, How to talk with politicians and the media

Nov 3, Communication and the workplace
Nov 4, Do I have to kiss babies, trustee event
Various web trainings

Rochelle Graham, the new coordinator for the Non-Profit Resource Center was introduced and gave a presentation on the center and the various trainings available through it. These include using the 990 to market your library, a management training track and a board development track. She also has a 501© (3) start up kit.

Updates from the group were given by those with news.

The next meeting will be November 9, 2006.

There being no further business, the meeting was adjourned at 12:00 p.m.