



Access Pennsylvania is a statewide "self-service" interlibrary loan program. Your Access PA sticker on your local library card turns it into a statewide card. You can then use your card to borrow books from any of the participating libraries in the state and return them either directly to the owning library or to your local library which will return the item on your behalf.

*\*It's easy and free. The online Access PA "catalog" available via the Power Library icon on your library's website) links you to the collections of Access PA libraries. After locating an item in the database you can visit the library yourself or ask your local library to get the item for you via Interlibrary Loan.*



Not all libraries participate. Check with your public library to see if you are eligible for an Access PA sticker. Some libraries charge for postage for returning items to other libraries.

North Central Library District:  
James V. Brown Library  
19 East Fourth Street  
Williamsport, PA 17701  
570-326-0536  
<http://www.jvbrown.edu>

*Serving Bradford, Clinton, Columbia, Lycoming,  
Montour, Northumberland, Potter, Snyder,  
Sullivan, Tioga and Union Counties.*

# interlibrary LOAN



North Central Library District

## What is Interlibrary Loan?



This library, like thousands of other public, academic and special libraries, is a member of a cooperative that allows our customers to borrow and use materials from libraries across the country and around the world. The term "material" includes all formats: books, photocopies, non-fiction videos, etc. Interlibrary loan brings you access to a universe of library materials including out-of-print titles, favorite authors and items on special interest areas.

## Why use an Interlibrary Loan?



The purpose of Interlibrary Loan is to obtain materials for your use locally that are not available in the collection of your public library or via your library system. If you want a book or item not found in your local library's collection or in the collection of another member library in your system, your request for that material is forwarded to another library that does own the item. Your District Library Center has access to a computer database including the holdings of thousands of public, academic and special libraries. Together these collections comprise the World's Largest Library.

## Who may request an Interlibrary Loan?



Any adult patron, in good standing, may make a request for an Interlibrary Loan item. We will be happy to assist you.

**Just ask!**

## How long will it take for the materials I requested?



If the item is requested from a Pennsylvania library and is available for shipping at the time of the request, the item may come within a week. Please allow 7-10 business days.

If the requested item is coming from another state please allow 2-3 weeks for receipt.

## Does it Cost Anything?



Usually there is no cost for Interlibrary Loan but there are exceptions. Every effort is made to obtain requested materials at no cost. However, any costs incurred will be passed on to the patron. Lending fees may range from \$5.00 to \$20.00. Medical articles usually have fees that are \$12.00 and up. Before we "order" the item we will notify you of any cost.

## Is my request confidential?



**Yes.** As with all public library circulation records, Interlibrary Loan requests are confidential.

## Are there any items that cannot be Interlibrary Loaned?



**Yes,** in compliance with the Pennsylvania Interlibrary Code, the following types of materials may NOT be requested.

Best sellers and new published materials (within 12 months).

Titles owned locally

Issues/volumes of periodicals and journals

Reference materials

Popular Videos and Compact Discs

Rare books, special collection and archival materials

School/course materials

Licensed computer software data files

Q&A

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